

Insert Full Name, Degree and Credentials

695 XXXX Street Apt. ###, Lexington KY. Cell: ###-###-#### · E-mail: XXXX.XXXXX @uky.edu

April 15, 2016

Mr. Graig D. Casada, RN, MSN  
Manager, Nurse Recruitment  
UK Albert B. Chandler Hospital- Office of Nurse Recruitment  
1000 S. Limestone, H-170  
Lexington KY 40536-0293

Dear Mr. Casada,

I am applying for a Registered Nurse position in the CDU at UK Chandler Hospital. I am currently a BSN nursing student at the University of Kentucky getting ready to enter my final semester of nursing school. I worked over the past summer and winter breaks at a hospital in Kansas, where I am originally from, as a Nursing Care Technician in a Renal/ Stroke unit. In addition, I have had clinical experiences here in Lexington at UK Chandler Hospital (40+ hours) in the CDU and in Kentucky Children's, as well as clinical experiences on the fifth floor of UK Good Samaritan and in the Obstetrics unit at Baptist Health. At the encouragement of XXXX XXXX, RN, MSN - CDU Patient Care Manager, I submit my application and resume.

As a Nursing Care Technician I worked to ensure patient centered care and provide the best care possible, by doing my job efficiently and with empathy towards my patients. My daily tasks included vitals every four hours, strict recording of intake and output, obtaining blood sugars, assisting nurses when they did NIH checks, turning patients, and assisting patients with activities of daily living. My job before becoming a Nursing Care Technician was that of being a lifeguard. This experience helped teach me to remain calm under pressure and respond efficiently during crisis situations.

In addition to holding my current SRNA certification, for which I did over 100 hours of training, I also hold my current Healthcare Provider's BLS and CPR Certification. I am anticipating graduation from the University of Kentucky with my BSN in May of 2016.

To conclude, I feel I am a strong candidate for this job because I have not only the knowledge and experience you are looking for, but the genuine desire to make each patient's hospital experience the best that it can possibly be. I would welcome the opportunity to speak with you more about my background and working with critical care patients for UK Healthcare. Thank you for your time and consideration.

Sincerely,

*Insert Signature*

Name

Encl. #3: Resume, Cover Letter and Letter of Recommendation