

Do you have the correct packet?

This is the red packet:

For whom? Employees paid by University of Kentucky, Eastern State Hospital Employees, and Health Science Students

What happened? Blood exposure to pierced/damaged/broken skin or mucous membranes (inside eye, nose, or mouth) **OR** exposure to Cerebral Spinal Fluid, Peritoneal Fluid, Synovial Fluid, Human Tissue, Pericardial Fluid, Pleural Fluid, Amniotic Fluid, Semen, Vaginal Secretions, or any bloody material.

Step 1: For exposures during business hours (7:30 AM-4:30 PM Monday-Friday):

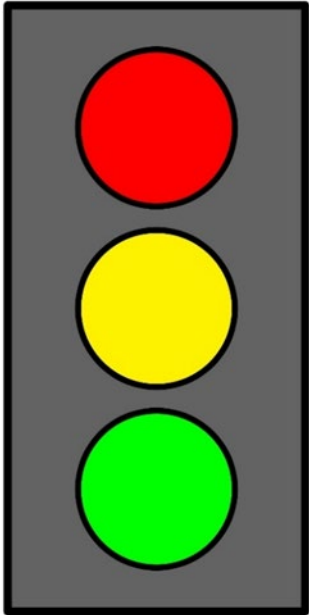
call [859-218-3253](tel:859-218-3253) to speak with an exposure nurse

For exposures after hours (4:30 PM-7:30 AM or all day on weekends/holidays):

call [859-257-5522](tel:859-257-5522) to page UK MD's

Step 2 (only for UK Employees): Call CorVel [1-800-440-6285](tel:1-800-440-6285) to begin your claim

Health Science students should not call CorVel and only complete step 1



Yellow Packet:

For whom? Employees paid by University of Kentucky and Eastern State Hospital Employees

What happened? Exposure to Urine, Feces, Saliva, Mucous, Sputum, Sweat, Tears, Respiratory Secretions, or Vomit **without** clearly visible blood, or human bite(s), or scratch(es). All other exposures that do not pose risk for HIV, HCV, and HBV, (i.e. chemical). Additionally, this packet is for muscle strains or other workplace injury/exposure.

For injuries/exposures during business hours: Call CorVel [1-800-440-6285](tel:1-800-440-6285) to begin your claim.

After hours: Call CorVel [1-800-440-6285](tel:1-800-440-6285) to begin your claim. **Do not use the UK MD's paging system.** CorVel will assist with scheduling your appointment with Employee Health. Depending on the severity, CorVel may recommend an E.R. or Urgent Care appointment prior to your appointment with Employee Health.

For serious injuries that need attention now i.e. cannot walk/limping: go to the ER.

*Appointments are required at UHS Employee Health. We cannot take walk-ins.

Green Packet:

For whom? EMT's, contractors or other personnel who are not directly paid by University of Kentucky. (Example: travelers, police, fire department, etc.)

What happened? Blood exposure to pierced/damaged/broken skin or to mucous membranes (inside eye, nose, or mouth) **OR** exposure to Cerebral Spinal Fluid, Peritoneal Fluid, Synovial Fluid, Human Tissue, Pericardial Fluid, Pleural Fluid, Amniotic Fluid, Semen, Vaginal Secretions, or any bloody material.

For exposures during business hours (Monday-Friday 8:00 AM-5:00 PM):

Call Infection Prevention and Control (IPAC) at [859-323-6337](tel:859-323-6337)

For exposures after hours: Call UK MD paging at 859-257-5522 - specifically request "IPAC on-call provider". Do **NOT** have UHS paged. **UHS/Employee Health cannot see contracted employees.**

For Red Packet ONLY- did you remember to . . .

1. → Draw 2 gold, 1 red, 1 pearl top blood tubes on the **source** patient (not yourself) (If source is <2: For NICU/PICU patients < 2 years old or nursery patients you MUST consult with the patient's attending physician to receive approval before having any blood drawn. If the attending is not available, call UKMDs and ask to speak to the UHS clinician on-call. For patients < 2 years old but NOT in the NICU/PICU or nursery, ask to have 4 red bullets drawn.
2. → Label all blood tubes with source patient name and DOB
3. → Label lab slip with source patient name and DOB. (The lab slip is located inside of this **red** packet)
4. → IMMEDIATELY call [859-218-3253](tel:859-218-3253) to speak with an EH exposure nurse, if after hours page UK MD's [859-257-5522](tel:859-257-5522) per step 1 instructions listed above to discuss if post-exposure HIV prophylaxis is recommended.
5. → Call CorVel, the Worker's Compensation Insurance Company [1-800-440-6285](tel:1-800-440-6285) after initial discussion with Employee Health MD/Nurse. Note: CorVel is a national company and wait times can be long. You **must** obtain a claim number to prevent being billed for services.
6. → Report the incident online at <http://www.hosp.uky.edu/Careweb>

Occupational Bloodborne Pathogen (BBP) Exposure Protocol

For employees paid by the University of Kentucky, Eastern State Hospital, and Students enrolled at UK

If you are a contractor (paid by another source), volunteer, etc. please see **green** packet directions below

Treatment and recording of any potentially infectious exposure should begin **as soon as possible** (exposure to blood, tissue or bodily fluids through needle stick, cut, splash, abrasion).

1 **Perform basic first aid:** Clean the wound, skin or mucus membranes immediately with soap and running water. Do not squeeze or “milk” the blood from the wound. If exposure is to the eyes/mouth, flush eyes/mouth, damaged skin with water or normal saline solution for **15 minutes**, or use an eye wash station. If you are wearing contacts, remove them immediately and discard. **Never** reuse exposed contact lenses.

2 **Notify your immediate supervisor**

3 **IMMEDIATELY** follow directions per the table below:

UK Employee, ESH Employee, Student enrolled at UK	Contract Employee Not paid directly by University of Kentucky
<p>DURING BUSINESS HOURS: MONDAY-FRIDAY 7:30 A.M. – 4:30 P.M.</p> <p>Step 1: Call (859-218-3253) to speak with an exposure nurse. ⇒ In the event the exposure nurse is with another patient, please leave a message with your name, date of birth, and details about your exposure. The exposure nurse will return your call ASAP. Call back if you have not received a phone call within 30 minutes.</p> <p>Step 2: After you have spoken with the exposure nurse, call CorVel Workers Compensation to speak with a CorVel nurse (1-800-440-6285) to get a claim number for billing. <i>You must obtain a claim number to prevent being billed for services.</i></p> <p>STUDENTS: DO NOT FOLLOW STEP 2. ONLY COMPLETE STEP 1. UK STUDENTS WILL NOT CREATE A WORKERS COMPENSATION CLAIM!</p>	<p>Monday – Friday 8:00 AM – 5:00 PM</p> <p>Locate a green packet and follow instructions.</p> <p>Call (859-323-6337) for the Office of Infection Prevention and Control (IPAC)</p>
<p>OUTSIDE OF BUSINESS HOURS: MONDAY-FRIDAY 4:30 P.M. – 7:30 A.M. AND WEEKENDS/HOLIDAYS</p> <p>Step 1: Call 859-257-5522 to page UK MD’s</p> <p>Step 2: After you have spoken with UK MD's, call CorVel Workers Compensation at (1-800-440-6285) to get your workers compensation claim number for billing.</p>	<p>After 5:00 PM</p> <p>Locate a green packet and follow instructions.</p> <p>Important: Call UK MD paging- specifically request “IPAC on call provider”</p> <p>Do NOT have UHS paged. UHS cannot see contracted employees.</p>

4 If you are instructed to draw source patient labs, complete the attached “Source Patient Lab”. Request the source patient labs are drawn ASAP.

5 Complete the on-line incident report at <http://careweb.mc.uky.edu/psn/>

University of Kentucky Healthcare

Hospital Employee Health
830 South Limestone St. 859-323-5823
Lexington, KY 40536

Date/Time Collection _____

Collector Name _____

**Source Patient Labs
Bloodborne Pathogen Exposure
Physician Order Form
Miscellaneous Lab**

SID# _____ RQ# _____

Source Patient Information

Name _____

MRN# _____

Birthdate _____

Male Female

Laboratory Use only: Use Requisition Entry when ordering in Epic (see SOP LCR114). Results will file to the patient's chart.

Requisition Entry

Clear Accept & New Set Defaults Documents Labels Registration Scan
Submitter: EMPLOYEE-HEALTH, HOSPITAL

Adult/Children 2 years of age and older:

Draw: 2 gold, 1 red and 1 pearl top

TEST NAME: Source BBFE HIV Antibody/Antigen w/Reflex to HIV 1/2 Antibody Differentiation with Extra Tube Pearl, Freeze and Hold** -**Lab11337**

Test Name: Source BBFE Hepatitis B S Ag - **LAB11335**

Test Name: Source BBFE HCV Quant PCR -**LAB12575**

Children under 2 years of age:

For NICU/PICU patients < 2 years old or nursery patients: you **MUST** consult with the patient's attending physician to receive approval before having any blood drawn. If the attending is not available, call UKMDs and ask to speak to the UHS clinician on-call.

For patients < 2 years old but NOT in the NICU/PICU or nursery: ask to have 4 red bullets drawn

Ordering Physician Signature Melinda Carol, M.D. Provider ID: 19166 Date _____ Time _____

To be completed by Clinic Check-out Staff. If requesting physician is a resident, attending physician information is required.

Requesting Physician: Melinda Carol, M.D. Attending Physician: _____ Pager _____ Phone _____

Clinic Staff Signature _____ Service _____ Phone _____ Date _____

4847918

University Health Service 3-5823
Employee Health 0084 097xxxx-9900
PLACE PATIENT DEMOGRAPHIC LABEL HERE OR HAND WRITE TWO PATIENT IDENTIFIERS

Patient Name: _____

Patient DOB: _____

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If source patient is a Chandler Hospital patient- Read box below

Source patient is at KY Clinic, Good Sam Hospital, Eastern State Hospital, Turfland, or outpatient clinic

1. RN or Phlebotomist is responsible for blood draw: (2) Gold (1) red (1) pearl top tubes on the source patient (If source is <2: For NICU/PICU patients < 2 years old or nursery patients you MUST consult with the patient's attending physician to receive approval before having any blood drawn. If the attending is not available, call UKMDs and ask to speak to the UHS clinician on-call. For patients < 2 years old but NOT in the NICU/PICU or nursery, ask to have 4 red bullets drawn.

2. Enter source patient name, DOB, date/time collected and collector's name.

3. Enter source patient name and DOB on stickers and place one per tube (lab will not accept blood if tubes are not properly labeled).

4. Place two tubes and white copy of order form in a specimen collection bag and send to lab in person or by **tube station #162**

KY Clinic lab hours are: Monday – Friday 7:00 A.M - 6:00 P.M.
*If an exposure occurs Eastern State, Turfland, or at an offsite location without a clinical lab:

- 1. Place labs in specimen collection bag along with the white lab slip.
- 2. Call **River Cities Courier at 606-324-0656** to request a pick-up and STAT delivery to Chandler. This is a 24/7 dispatch number.

*If an exposure occurs at Good Samaritan or GS clinic, specimens should be delivered to the Good Samaritan Lab.